

# SETTING THE STAGE

## AV NEEDS

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A sound check in requested at least one hour in advance of the keynote time.

Allan requires the following:

- Laptop
- LCD projector
- Screen(s)
- Lavalier microphone
- Wireless clicker
- Comfort monitor
- Bottle of water at lecturn

Note: Allan will notify the meeting planner if handouts are required for his session(s).